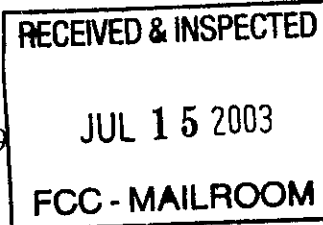


Request for Waiver

Entity #: 4744 Applicant Name: Brookline Elementary School Form 471 #: 382109

Title of Doc. Being appealed: "Administrator's Decision on Waiver Request".

Funding Year: 2003 (yr. 6)

Document Date: May 13, 2003

CC Docket Nos. 96-45 & 97-21

Contact Person: Chris Parkins

624 Grassy Brook Rd.

Brookline, VT 05345

Phone: 802-365-7552, Fax: 802-365-7608

E-Mail: cparkins@wcsu.k12.vt.us

Federal Communications Commission

Office of the Secretary

455 12<sup>th</sup> Street, S.W.

Washington, DC 20554

7/3/2003

Dear FCC,

I am appealing the SLD's decision to not consider my "request for a waiver of the application window deadline". Although I do feel that my appeal of April 23<sup>rd</sup> to the SLD is not really a request for a waiver of the deadline, as I contend that all forms were either filed online or mailed within the deadline. In the attached letter I asked the SLD to review my case, and accept that all forms, including the authorization-block 6 and supporting documents, were in fact mailed within the filing window.

I appreciate your time in reviewing this matter. If after reviewing the enclosed documents you feel that the only means for correcting this error is to consider the matter as a "request for a waiver of the application window deadline", then so be it. Please contact me if any further information is needed or if there are any questions regarding this appeal. Thank you again for your consideration.

Sincerely,

Chris Parkins

Authorization Signature:

No. of Copies rec'd \_\_\_\_\_  
List ABCDE \_\_\_\_\_

# Appeal Letter

**Entity #:** 4744 **Applicant Name:** Brookline Elementary School **Form 471 #:** 382109

**Title of Doc. Being appealed:** "Funding Year 2003 From 471 Certification, Postmarked Outside of Window".

**Funding Year:** 2003

**Document Date:** March 27, 2003

**Contact Person:** Chris Parkins

624 Grassy Brook Rd.

Brookline, VT 05345

Phone: 802-365-7552, Fax: 802-365-7608

E-Mail: cparkins@wcsu.k12.vt.us

Letter of Appeal

SLD

Box 125 – Correspondence Unit

80 South Jefferson Rd.

Whippany, NJ 07981

4/23/2003

Dear Schools and Libraries Division,

I am appealing your letter of March 27 on the grounds that all parts of form 471 were in fact filed or mailed on the 6<sup>th</sup> of February, 2003. Your records should show that all of form 471, with the exception of the authorization-block 6 and supporting documents, was filed on-line the day of February 6, 2003. Later that same day, the remaining documents, Block 6 and other supporting documents were mailed from the Bellows Falls, Vermont post office.

Even though the said documents were deposited in the post office's in-office drop box near the end of the day on February 6<sup>th</sup>, it appears they were not processed until the following morning. I have spoken with the post office in Bellows Falls, and although they do not have an official record of the exact time that the mail was collected, they did concede that I could have put the letters in the box after they had collected the last collection at 5:30 pm. As I was close to one of the last people to leave, before they locked the door that day, I can only conclude that this is what happened. I contend that all papers were in fact mailed within the filing window.

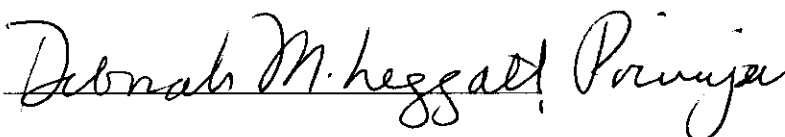
I appreciate your time in reviewing this appeal, and furthermore would like you to know that Brookline is a small rural school with little funds to spare. The loss of E-rate funds would be a detriment to the education of the Brookline students, and to the town of Brookline. Please contact me if any further information is needed or if there are any questions regarding this appeal. Thank you again for your consideration.

Sincerely,



Chris Parkins

Authorization Signature:



**CANCEL**

**Schools and Libraries Service Program  
Services Ordered and Certification Form 471  
Application Status Display**

**Entity Number: 4744 Funding Year: 2003**

Application Status	Explanation
Canceled	Your Form 471 has been canceled. No further action will be taken on this form by the SLD.
Incomplete	Block 1 of your Form 471 has been successfully data entered.
Complete	THIS STATUS IS FOR ONLINE FILERS ONLY: You have clicked the "Submit" button to file your Form 471, but the Block 6 certification process (whether online or on paper) has not been completed.
Certified - In Window	This Form 471 was successfully certified within the filing window for the Funding Year.
Certified - Out of Window	This Form 471 was certified outside of the filing window for the Funding Year.
In Review	Your Form 471 is being reviewed for compliance with FCC rules by the Program Integrity Assurance (PIA) group. You may be contacted by PIA during the review process.
FCDL Issued - 'xx/xx/xxxx'	The SLD has issued a decision on one or more Funding Requests and has generated a Funding Commitment Decision Letter (FCDL) on the date indicated. Please note that more than one FCDL may be issued for this Form 471. If more than one FCDL has been issued, the date indicated is the date of the most recent FCDL.

Form 471 Application Number	Applicant Form Identifier	Application Status
382109	BROOKLINE FY 6	Certified - Out of Window

[Previous](#)

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Universal Service Administrative Company  
Schools & Libraries Division

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### Administrator's Decision on Waiver Request

May 13, 2003

Chris Parkins  
624 Grassy Brook Rd.  
Brookline, VT 05345

Re: Your Request for Waiver of Application Window For Program Year 2003-2004

471 Application Number: 382109  
Date Request Received: May 8, 2003

The Schools and Libraries Division received your request, cited above, for a waiver of the application window deadline for the Schools and Libraries Universal Service Support Mechanism (E-Rate).

The Federal Communications Commission (FCC) rules do not permit the Schools and Libraries Division (SLD) to consider your request. Therefore, your request for a waiver of the application window deadline may not be considered by SLD. If you wish to appeal this decision, you may submit an appeal, via the United States Postal Service, to the FCC at the following address:

**Federal Communications Commission  
Office of the Secretary  
445 12<sup>th</sup> Street, S.W.  
Washington, DC 20554**

If you are submitting your appeal to the FCC by means other than the United States Postal Service, check the SLD web site for more information. Please reference CC Docket Nos. 96-45 and 97-21 on the first page of your appeal. **The FCC must RECEIVE your appeal WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER for your appeal to be considered filed in a timely fashion.** Further information and new options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site, [www.sl.universalservice.org](http://www.sl.universalservice.org) or by contacting the Client Service Bureau at 1-(888)-203-8100.

Schools and Libraries Division  
Universal Service Administrative Company